

Proceeding for PhD Research Proposal Defense at D-ERDW

The following guideline does not replace the regulations by ETH or the department D-ERDW but gives an additional summarized overview. For detailed information please refer to the regulations for doctoral studies of D-ERDW or of the Rektorat:

http://www.rektorat.ethz.ch/doctorate/admin/en_doc_regulations_2008.pdf

http://www.rektorat.ethz.ch/doctorate/admin/index_EN

1. Proposal Defense (Oral presentation)

The presentation must be held **within 9-12 months** of registration. Any extension of this deadline must be approved by the doctoral committee and the rektorat. If the defense is not passed, it can be repeated once.

Examination board:

(designated by the supervisor, to be approved by the doctoral committee):

- Consists of at least 3 lecturers (Privatdozent), including the thesis supervisor and at least one lecturer from outside the student's institute.

Structure (duration):

- Public presentation: 30 minutes (max.)
- Public discussion
- Questions (non-public): 30 minutes (min.)

To do:

- Organize a committee including an external expert from other group of ETH or from other university to attend your presentation
- Find date suitable to the committee
- Arrange room (ETH homepage → ETH Index → R → Raumreservation Unterricht)
- Give information to the study secretary for announcement to the department

2. Research Plan

Before presentation

- Write your Research Plan. A suggested organizational template is available: "ResearchPlan_Template"
- Send it **2 weeks** prior to the defense to each member of the examination board

During presentation

- Bring 1 copy of your **Research Plan** to be signed by each member of the examination board and the doctoral student
- Bring 1 copy of "**Approval of Research Plan**" form to be signed by each member of the examination board

After presentation

- Hand in **signed originals** of your **Research Plan** and **Approval of Research Plan** form to the study secretary D-ERDW
- Hand in **1 copy** of your **Research Plan** and **1 copy** of the **Approval of Research Plan** to the secretary of your institute

approved by Departementskonferenz of March 9, 2010